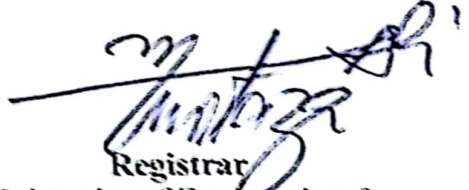---

NOTIFICATION

On the recommendations of the 20th meeting of the Academic Council held on 15.11.2025, the Syndicate, University of Engineering & Technology, Mardan, in its 22nd meeting held on 22.11.2025, approved UET Mardan Policy for Best Researcher Award (Annexed).

Registrar

Copy to:
1. Dean, Faculty of Engineering & Computing, UET Mardan.
2. All Heads of the Departments, UET Mardan.
3. Director Academics, UET Mardan.
4. Director QEC, UET Mardan.
5. Deputy Registrar Academics, UET Mardan.
6. P.S to Vice-Chancellor, UET Mardan.
7. Master File.

Registrar
University of Engineering &
Technology, Mardan

Item No. 12-03 (iii) of the Minutes of 22ⁿᵈ Meeting of the Syndicate

UNIVERSITY OF ENGINEERING & TECHNOLOGY (UET) MARDAN
POLICY FOR BEST RESEARCHER AWARD

1. Preamble
Recognising the pivotal role of research in advancing knowledge and supporting national development goals, UET Mardan establishes the "Best Researcher Award Policy" to encourage high-quality research aligned with HEC standards, and to reward faculty members demonstrating research excellence and impact.

2. Title
This document shall be known as the "Best Researcher Award Policy of UET Mardan."

3. Purpose
The objectives of this policy are:
- To recognise outstanding faculty's research.
- To encourage publication in HEC-recognised high-quality journals.
- To promote patents, industrial linkages, translational research and commercialization.
- To align UET Mardan's recognition mechanisms with HEC's National Research Awards.

4. Scope
This policy applies to all faculty members working on regular basis at UET Mardan.

5. Frequency and Number of Awards
- Awards may be conferred annually.
- One (01) award per year.

6. Eligibility Criteria
Following is the eligibility criteria for Best Researcher Award:
- Full-time regular faculty member with confirmed service at UET Mardan.
- No pending disciplinary proceedings.

7. Nomination Procedure
Following is the procedure for nomination of Best Researcher Award:
 i. The office of ORIC will circulate the call for Best Researcher Award annually.
 ii. The concerned faculty member must submit the application dossier by the announced deadline, along with all the required documents, to the ORIC office through Chairman/Director of the concerned department/center.
 iii. All application forms, submitted within the deadline on proper format, shall be assessed and evaluated based on the evaluation and quantification criteria by the University Research Awards Committee (URAC) comprising of:

a. Dean	Convener
b. Director ORIC	Member
c. Director QEC	Member
d. Two senior faculty members from different departments/faculties (to be nominated by the Vice Chancellor).	Member
e. One external experts (to be nominated by the Vice Chancellor)	Member
f. Manager ORIC	Secretary

8. Required Documents

The nomination dossier (max 25 pages) must include:
  i.   Research statement and impact summary (last academic year).
  ii. List of publications during the last calendar year (1st January to 30th December).
  iii. Research funding and grants as PI or Co-PI awarded during the last calendar year (amount, role, agency).
  iv. Patents during the last calendar year.
  v.   Graduate supervision record (MSc/PhD completions) and active supervision record during the last calendar year.
  vi. Research leadership roles (Conference organizer, Program/Technical Committee Member, editorial boards, keynote speaker, conference sessions moderator) during the last calendar year.
  vii. National/ International Awards/recognitions during the last calendar year.
  viii. Curriculum Vitae- maximum 2 pages.

9. Evaluation Criteria (100 Marks)

The applications will be evaluated based on the following research parameters:
  i.   Research Papers and Books Publications: 35
  ii. Research Funding & Grants: 15
  iii. Research Supervision: 10
  iv. Patents: 15
  v.   Research Leadership Roles: 15
  vi. National/International Awards: 10

10. Minimum Score

The minimum qualifying score for Best Researcher Award is 50 out 100. The award will be conferred upon the faculty member who obtain the maximum marks amongst the qualified faculty members.

11. Award Components
  i.   Certificate signed by the Vice Chancellor.
  ii. Cash Prize of PKR 150,000.

12. Timeline
  • Call for nominations: 1st week of January.
  • Submission deadline: 3rd week of January
  • Evaluation and announcement: 4th week of February.

13. Appeals
  • Appeals against the decision of the Committee must be lodged within 14 days after announcement to the Vice Chancellor.
  • Appeal will be reviewed by an Appellant Committee appointed by the Vice Chancellor.
  • Decision of the Appellant Committee shall be final.

14. Record Keeping
  • ORIC will maintain dossiers and evaluation records for five years.

15. Review of Policy

- This policy may be reviewed from time to time as per need of the University or as per directives of the Higher Education Commission.

Marks Distribution/ Quantification Criteria for the Best Researcher Award

The following quantification will be used for calculating total score based on the performance of applicant during the calendar year (1st January to 30th December).

1. Quantification of Research Papers and Books Publications

A maximum of 35 marks will be awarded in this category as follows:

i. For each paper published in HEC's W-category journal as first or corresponding author: 10 marks
ii. For each paper published in HEC's W-category journal as Co-author (other than (i) above): 08 marks
iii. For each paper published in HEC's X-category journal as first or corresponding author: 05 marks
iv. For each paper published in HEC's X-category journal as Co-author (other than (iii) above): 03 marks
v. For each paper published in international conference: 02 marks
vi. For each technical book published: 10 marks
vii. For each book chapter published: 04 marks

2. Quantification of Funded Research Projects

A maximum of 15 marks will be awarded in this category as follows:

i. Award of Funded Research Projects worth 10 million or more: **15 marks** (PI = 100%, Co-PI = 50%, Team member = 12.5%)
ii. Award of Funded Research Projects worth less than 10 million and more than 5 million: **10 marks** (PI = 100%, Co-PI = 50%, Team member = 12.5%)
iii. Award of Funded Research Projects worth less than 5 million and more than 1 million: **5 marks** (PI = 100%, Co-PI = 50%, Team member = 12.5%)
iv. Award of Funded Research Projects worth less than 1 million marks: **3 marks** (PI = 100%, Co-PI = 50%, Team member = 12.5%)

3. Quantification of Research Supervision
A maximum of 10 marks will be awarded in this category as follows:
i. For each PhD student graduated: **05 marks**
ii. For each PhD student's supervision: **01 marks**
iii. For each MSc. student graduated: **02 marks**
iv. For each MSc. student supervision: **01 marks**

4. Quantification of Patents

A maximum of 15 marks will be awarded in this category as follows:

i. For each US patent: **15 marks**
ii. For each non-US patent: **05 marks**

5. Quantification of Research Leadership Roles

A maximum of 15 marks will be awarded in this category as follows:

i. For keynote speaker in a conference: 0**5 marks**

   ii.   For Program/Technical Committee Convener/Member, Member of editorial board of a technical journal: 0**2 marks**

  iii.   For conference session moderator/conference organizer: **01 marks**

6. Quantification of National/International Awards

A maximum of 10 marks will be awarded in this category as follows:

   i.   For an International/National Award: **10 marks**